



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-3

February 6, 2003

Louis J. Andrew, Jr., Treasurer
Citizens for Tom Petri
P.O. Box 270
Fond Du Lac, WI 54936

Identification Number: C00107003

Reference: 30 Day Post-General Report (10/17/02-11/25/02)

Dear Mr. Andrew:

On January 14, 2003, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your January 29, 2003 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-General report. A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. The failure to file 48-hour notices may result in civil money penalties or legal enforcement action. If any contribution of \$1,000 or more was incorrectly reported, you must amend your original report with the clarifying information.

-Your committee filed 48 hour notices reporting the following "last minute" contributions: